



1445 WEST SAM HOUSTON PKWY. NORTH (713) 467-6700
P.O. BOX 19849 HOUSTON, TEXAS 77224

Date: _____

We are returning/short paying your invoice for the following reason(s).

Invoice number _____.

_____ Invoice exceeds purchase order or work order amount.

_____ Duplicate invoice – prior invoice number _____.

_____ Previously paid on check number _____ dated _____.

_____ We are paying the invoice per contract amount or PO/WO.

_____ No signed delivery ticket or authorized signature.

_____ No invoice/purchase order/work order provided.

_____ Invoice and work order don't match.

_____ Paid on different invoice.

_____ Other – _____

Please submit forms to our email address creditdept@bisonbuilding.com.

For further assistance please contact us at 832 250-1447.